EXPRESSION OF INTEREST (EoI)
EOI NO.- PEDA/IT/2026-27/16

For

Selection of an Agency for Design, Development, Implementation, and Maintenance of an Enterprise Resource Planning (ERP) System at PEDA

PUNJAB ENERGY DEVELOPMENT AGENCY,
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Punjab Energy Development Agency (PEDA) invites Expression of Interest (EoI) for selection of an agency for Design, Development, Implementation, Integration, Deployment, Security Audit, Hosting Support, Training, Go-Live and Maintenance of an Enterprise Resource Planning (ERP) System at PEDA.

Start date for sale of EOI document	17.09.2026 at 11:00 AM
Pre -EOI meeting at PEDA office, Chandigarh	24.09.2026 at 11:00 AM
Last date and time for Submission of EOI documents through online eproc portal only	07.10.2026 at 04:00 PM
Date and time for opening of EOI documents	08.10.2026 at 02:30 PM
EOI Document Fee	2500 plus GST
Mode	Net Banking/RTGS/NEFT

The EOI document may be downloaded from PEDA tenders under 'Tenders by Organization' on e-procurement portal of Govt. of Punjab https://eproc.punjab.gov.in/. Any further corrigendum to be uploaded only on e-procurement portal of Govt. of Punjab.

1. INTRODUCTION & OBJECTIVE

The **Punjab Energy Development Agency (PEDA)** is the nodal agency for the promotion and development of renewable energy programmes/projects and energy conservation programmes in the state of Punjab.

PEDA undertakes various renewable energy and energy conservation programmes involving Government departments, local bodies, developers, vendors, beneficiaries, financial institutions, inspection agencies and other stakeholders.

PEDA intends to identify/shortlist technically capable agencies with relevant experience for Design, Development, Implementation, Integration, Deployment, Security Audit, Hosting Support, Training, Go-Live and subsequent Maintenance of a centralized, secure, scalable and web-based ERP Portal for PEDA.

2. BROAD SCOPE OF WORK

The ERP shall comprise, at minimum, the following major modules:

- Finance & Accounts
- Project Management
- Helpdesk/Complaint Management
- Geo-Tagging
- Reporting & MIS
- User and Access Management

The system shall be modular and scalable so that additional modules/workflows may be incorporated in future. The ERP shall provide secure, role-based access to different categories of users, including:

- Chief Executive Officer
- Director
- Additional Director
- Joint Director
- Senior Managers
- Managers
- Assistant Managers
- IT Administrators
- District Managers
- Other authorized departmental users/stakeholders

The system shall provide user registration, authentication, password reset, role and permission management, Department-wise access, District-wise access, Scheme-wise access, User activity tracking, Approval hierarchy, Amount-based approval matrix, inactive-account locking and login-history maintenance.

2.1 Dashboard and MIS

The ERP shall provide personalized dashboards for authorized users containing, as applicable:

- Active projects
- Financial overview
- Pending applications
- Pending approvals
- Pending payments
- Notifications
- Project status
- Scheme-wise progress
- District-wise progress
- Financial expenditure
- Work Order status
- Complaint status
- Project milestones
- Graphical reports
- Key performance indicators
- Other management information

The system shall provide graphical dashboards and allow authorized users to export reports in Excel and PDF formats.

2.2. Finance Management System

The Finance Management module shall provide complete digital processing of financial activities.

2.2.1. Master Data Management

The system shall maintain:

- Budget Head Master
- Vendor Master
- Bank Master
- GST Rate Master
- TDS Rate Master
- Financial Year Master

2.2.2. Activity Creation

The Activity Section shall be able to create activities with:

- Auto-generated Activity ID
- Scheme Name

- Project Name
- Sanction Amount
- Start Date
- End Date

Finance users shall have appropriate view-only access to activity details.

2.2.3. Bill and Invoice Management

The system shall provide online uploading and processing of bills containing:

- Bill Number
- Bill Date
- Vendor Name
- GSTIN
- Invoice Amount
- GST Amount
- Net Amount
- Work Order Number

Mandatory supporting documents shall include, as applicable:

- Invoice
- Work Order
- Administrative Approval
- Financial Approval
- Completion Certificate
- GST Invoice

2.2.4 Query Management

The system shall provide complete query-management functionality, including:

- Raising queries
- Replying to queries
- Re-uploading documents
- Closing queries
- Maintaining complete query history

2.2.5. Automatic Financial Calculations

The system shall automatically calculate:

- GST
- TDS
- Security Deposit

- Retention Money
- Net Payable Amount
- Round-off Amount
- Other applicable statutory deductions

2.2.6. Payment Management

The system shall support:

Payment Types:

- Advance Payment
- Final Payment
- Security Deposit Refund

Payment Modes:

- PFMS
- NEFT
- RTGS
- Cheque

Payment Status:

- Pending
- Approved
- Released
- Rejected

2.2.7. Financial Controls

The ERP shall incorporate:

- Duplicate Invoice Detection
- Duplicate Payment Prevention
- Budget Availability Validation
- Vendor Bank Account Verification
- GST Validation
- PAN Validation
- Automatic TDS Calculation
- Amount-based Approval Matrix
- Complete Audit Trail
- Document Version Control

2.3. Solar Street Light Project Module

The ERP shall provide an end-to-end workflow for Solar Street Light projects, including:

1. **Request from any department**

i. Registration/request by DC, ADC, Panchayat, BDPO or another department (Fill required form).
ii. Demand for number of lights, including pole/non-pole requirements.
iii. Recording of release payment receipt (fund detail) (Cheque, RTGS No, UTR No. and date).

2. PEDA Office Information

i. Verification by Finance section.
ii. Detail of Work-order
iii. Vendor/company details.
iv. Number of lights with and without poles.
v. Amendment of work order (If)

3. Company/ Vendor/ developer Information

i. Submit the FTR/DPR/ Other documents (only pdf)
ii. Request factory Inspection

4. PEDA Office Information

i. Factory inspection details (Officer name, location, date).
ii. Fill the factory inspection form and upload the same report alongwith digital signature
iii. Material dispatch details.

5. Company Information

i. Fill the detail of E-bill
ii. Insurance Form
iii. Material dispatch date and items (fill the form)
iv. Upload the documents

6. PEDA District Manager

i. Verify the dispatch material
ii. Signed the material dispatch report and upload the report along with geo tagged (location)

7. Company information

i. Fill the Invoice detail (as required form or fill the column)
ii. Upload the invoice
iii. Upload the Material receipt and supporting documents.

8. PEDA Information

i. Payment processing.
ii. E-office file no.
iii. E-office file date
iv. Pre-audit by Finance on dated
v. Fill the payment detail by Finance

9. Company Information

i. Installation details
ii. GPS-tagged alongwith photographs (pinned in the map installed location)
iii. Upload the documents

10. PEDA District Manager

i. Fill the inspection report alongwith signature and photograph
ii. Inspection report uploading

11. Company Information

i. Fill the Invoice detail (as required form or fill the column)
ii. Upload the invoice
iii. Upload the Installation and supporting documents.

12. PEDA Information

i. Payment processing.
ii. E-office file no.
iii. E-office file date
iv. Pre-audit by Finance on dated
v. Fill the payment detail by Finance

13. Company Information

i. Quarterly/ Monthly fill the installed plant report
ii. Upload the generation data

14. Beneficiary Department

i. Complaint registration through brief description/barcode.
ii. Automatic forwarding of complaints to the concerned company and District Manager.

15. Company Information

i. Uploading of satisfactory resolution reports.

16. PEDA District Manager

i. Verify/Inspection report upload along with beneficiary department signature
ii. Verify the monthly/ quarterly report

17. Company Information

i. Fill the Invoice detail (as required form or fill the column)
ii. Upload the invoice
iii. Upload the maintenance and supporting documents

18. PEDA Information

i. Payment processing.
ii. E-office file no.
iii. E-office file date
iv. Pre-audit by Finance on dated
v. Fill the payment detail by Finance

2.4. Solar Rooftop Plant Module

The ERP shall digitize the complete lifecycle of Solar Rooftop Plants, including:

1. Request from any department

i. Registration/request by any department (Fill required form).

2. PEDA District Manager

i. Survey the site on dated
ii. Fill the Survey report and upload the report along with signature

3. PEDA Office Information

i. Prepare the estimate along with payment detail

4. Request from any department

i. Recording of release payment receipt (fund detail) (Cheque, RTGS No, UTR No. and date).

5. PEDA Office Information

i. Verification by Finance section.
ii. Detail of Work-order.
iii. Vendor/company details.
iv. Capacity (In KW)
v. Amendment of work order (If)

6. Company Information

i. Submit the FTR/DPR/ Other documents (only pdf)
ii. Request factory Inspection

7. **PEDA Office Information**
    i. Factory inspection details (Officer name, location, date).
    ii. Fill the factory inspection form and upload the same report along with digital signature
    iii. Material dispatch details.
8. **Company Information**
    i. Fill the detail of E-bill
    ii. Insurance Form
    iii. Material dispatch date and items (fill the form)
    iv. Upload the documents
9. **PEDA District Manager**
    i. Verify the dispatch material
    ii. Signed the material dispatch report and upload the report along with geo tagged (location)
10. **Company information**
    i. Fill the Invoice detail (as required form or fill the column)
    ii. Upload the invoice
    iii. Upload the Material receipt and supporting documents.
11. **PEDA Information**
    i. Payment processing.
    ii. E-office file no.
    iii. E-office file date
    iv. Pre-audit by Finance on dated
    v. Fill the payment detail by Finance
12. **Company Information**
    i. Installation details
    ii. GPS-tagged along with photographs (pinned in the map installed location)
    iii. Upload the documents
13. **PEDA District Manager**
    i. Fill the inspection report along with signature and photograph
    ii. Inspection report uploading
14. **Company Information**
    i. Fill the Invoice detail (as required form or fill the column)
    ii. Upload the invoice
    iii. Upload the Installation and supporting documents.
15. **PEDA Information**
    i. Payment processing.
    ii. E-office file no.
    iii. E-office file date
    iv. Pre-audit by Finance on dated
    v. Fill the payment detail by Finance
16. **Company Information**
    i. Commissioning details
    ii. GPS-tagged along with photographs (pinned in the map installed location)
    iii. Upload the documents
17. **PEDA District Manager**
    i. Fill the inspection report along with signature and photograph
    ii. Inspection report uploading regarding commissioning the plant
18. **Company Information**
    i. Fill the Invoice detail (as required form or fill the column)

ii. Upload the invoice
iii. Upload the Installation and supporting documents.

19. PEDA Information

i. Payment processing.
ii. E-office file no.
iii. E-office file date
iv. Pre-audit by Finance on dated
v. Fill the payment detail by Finance

20. Company Information

i. Quarterly/ Monthly fill the installed plant report
ii. Upload the generation data

21. Beneficiary Department

i. Complaint registration through brief description
ii. Automatic forwarding of complaints to the concerned company and District Manager.

22. Company Information

i. Uploading of satisfactory resolution reports.

23. PEDA District Manager

i. Verify/Inspection report upload along with beneficiary department signature
ii. Verify the monthly/ quarterly report

24. Company Information

i. Fill the Invoice detail (as required form or fill the column)
ii. Upload the invoice
iii. Upload the maintenance and supporting documents

25. PEDA Information

i. Payment processing.
ii. E-office file no.
iii. E-office file date
iv. Pre-audit by Finance on dated
v. Fill the payment detail by Finance

2.5. PM-KUSUM Solar Pump System Module

The ERP shall provide complete project lifecycle management for PM-KUSUM Solar Pump Systems, covering:

- Work Order creation
- Work Order number/date
- Company details
- Number of solar pumps
- Factory inspection
- Factory inspection report
- Material dispatch
- Material delivery
- Beneficiary details
- Installation date
- Joint Commissioning Report (JCR)

- Beneficiary/DM/company verification
- Photographs as per applicable guidelines
- Installation video
- Document submission to Head Office
- PM-KUSUM Division verification
- Invoice processing
- Payment processing
- Statutory deductions
- Complaint registration and tracking
- Automatic complaint forwarding
- Satisfactory report after complaint resolution
- Quarterly reporting
- Remaining/Final payment processing

2.6. Family Size Biogas Plant Module

The ERP shall provide management of Family Size Biogas Plants under the Biogas Programme, including:

- Target received from MNRE
- Target increase/decrease
- Demand received
- District-wise target allocation
- Plant ID allocation
- Plant installation
- Beneficiary forms
- Self-declaration
- Supporting documents
- Plant photographs
- GPS/map location
- Inspection reports
- District-wise beneficiary lists
- Subsidy processing
- Statement of Expenditure
- Demand for subsidy funds
- Receipt of MNRE funds

- Payment proposal
- Finance pre-audit
- Payment release
- SEW charges
- First and second instalment processing
- Final subsidy list preparation
- Submission to MNRE for CFA

2.7. Electric Vehicle (EV) Charging Infrastructure Module

The ERP shall provide an end-to-end workflow for EV Charger projects, including:

- Demand assessment
- Identification of locations
- Site survey
- Coordination with departments/CPOs
- E-Tendering
- Selection of company and rates
- Work Order management
- Capacity management
- Work Order amendments/extensions
- Factory inspection
- Material dispatch
- Material receipt
- Invoice processing
- Finance verification and payment
- Installation
- Installation photographs/videos
- GPS/location details
- Inspection by District Manager
- Inspection report
- Commissioning
- Joint Commissioning Report
- AMC payment
- Periodic visit reports
- Month-wise data

- Handover report
- Payment processing and statutory deductions

2.8. Helpdesk and Complaint Management

The Helpdesk module shall facilitate:

- Complaint registration
- Complaint tracking
- Barcode-based complaint registration, where applicable
- Automatic assignment/forwarding
- Company/vendor notification
- District Manager notification
- Head Office notification
- Complaint status tracking
- Resolution report uploading
- Satisfactory report
- Complaint history
- Closure of complaints
- Management reports

2.9. Document Management System

The ERP shall include a centralized DMS with:

- Document upload
- Document categorization
- Metadata
- Version control
- Search
- Download/view permissions
- Document history
- Document numbering
- Document expiry/reminder Management
- Role-based access
- Audit trail
- Scanned document support
- PDF/Office document support

- Bulk upload where required
- Document retention as per PEDA policy

2.10. Notifications and Communication

The system shall support integration with **SMS Gateway and Email Servers**:

- Application submission
- Query generation
- Query response
- Approval/rejection
- Payment status
- Work Order status
- Inspection
- Complaint registration
- Complaint resolution
- Document deficiency
- Project milestones
- Pending approvals

Integration may be provided with:

- SMS Gateway
- E-mail Server
- Other approved communication platforms, where technically feasible.

2.11. Geo-Tagging and Location Services (GIS)

The ERP shall support integration with **Geo-Tagged Location/Maps** for relevant projects.

The system shall facilitate uploading/recording of:

- GPS location
- Site location
- Geo-tagged photographs
- Installation location
- Plant/project location
- Inspection location
- Map-based project visualization
- District-wise map
- Project status on map
- Location verification
- GIS-based dashboard
- Map filters

2.12. Reporting and Analytics

The ERP shall provide comprehensive MIS and reporting functionality, including:

- Scheme-wise reports
- Project-wise reports
- District-wise reports
- Financial reports
- Payment reports
- Vendor-wise reports
- Work Order reports
- Installation reports
- Inspection reports
- Complaint reports
- Subsidy reports
- Project progress reports
- Pending activity reports
- Dashboard-based graphical reports
- Excel export
- PDF export

2.13. Security and Audit Trail

The system shall implement appropriate security controls, including:

- Secure user authentication
- Role-based access control
- User permissions
- Password management
- Inactive account locking
- Login history
- Complete audit trail
- Document version control
- Approval hierarchy
- Transaction tracking
- Secure database access
- Data backup and recovery mechanisms

2.14. Non-Functional Requirements

The ERP shall meet the following minimum requirements:

Availability

- Target uptime of **99.9%**.

Reliability

- Automatic recovery from failures.
- Data shall be protected against loss during normal operations through appropriate backup, recovery and transaction management mechanisms.

Performance

The system should be designed to support concurrent users and large volumes of project, financial and documentary data.

Scalability

The architecture should allow addition of new schemes, modules, users and workflows without major redevelopment.

2.15. Integration Requirements

The ERP shall support integration, as required, with:

- SMS Gateway
- Email Servers
- Geo-Tagged Location/Maps
- Other Government portals/systems as required and technically feasible

2.16. Database and Centralized Repository

The ERP shall maintain a centralized database for:

- Users
- Projects
- Schemes
- Vendors
- Financial transactions
- Bills and invoices
- Work Orders
- Approvals
- Documents
- Inspections
- Complaints
- Payments
- Beneficiaries
- Project milestones

- Reports

All transactions shall be traceable through appropriate audit trails.

2.17. Implementation and Deployment

The selected agency/vendor shall be responsible for:

1. Requirement analysis and validation.
2. System design.
3. UI/UX design.
4. ERP application development/configuration.
5. Database design and development.
6. Module-wise development.
7. Workflow configuration.
8. Integration with identified systems.
9. Data migration, wherever required.
10. Testing.
11. User Acceptance Testing (UAT).
12. Deployment on the designated infrastructure/cloud environment.
13. User training.
14. Preparation of user manuals and technical documentation.
15. Go-live support.
16. Post-implementation support and maintenance.

2.18. Hosting & Deployment on NIC Infrastructure

- ERP shall be designed for deployment on NIC/Government-approved hosting infrastructure.
- Selected agency shall be responsible for deployment/configuration of application on the designated NIC infrastructure.
- Agency shall coordinate with NIC/PEDA IT team for:
    - Server/application deployment
    - Database configuration
    - SSL certificate implementation
    - Domain/DNS configuration, wherever applicable
    - Firewall/security configuration
    - Application server configuration
    - Database server configuration
    - Backup configuration

- Monitoring
- Log management
- Security hardening

- Application shall be compatible with the infrastructure/software stack approved by NIC.
- No production deployment shall be undertaken without authorization from PEDA/NIC, as applicable.
- Agency shall provide complete deployment documentation.

2.19. Security Audit & Certification

Selected agency shall facilitate and support security audit of the ERP application through **CERT-In empanelled or otherwise Government-approved security auditing agency**, as applicable.

Scope should include:

- Vulnerability Assessment
- Penetration Testing (VAPT)
- Web application security testing
- API security testing
- Database security assessment
- Configuration/security hardening review
- Authentication and authorization testing
- OWASP-based assessment
- SSL/TLS configuration review
- Malware/security checks, wherever applicable
- Closure of identified vulnerabilities
- Re-testing after remediation
- Submission of final security audit report
- Security compliance certificate/clearance wherever required by the hosting authority

Note: All critical and high-risk vulnerabilities identified during security audit shall be rectified by the agency at no additional development cost before production Go-Live, subject to the agreed scope.

2.20. Implementation Methodology and Project Management

Stage 1 – Requirement Study

Stage 2 – Design

Stage 3 – Development/Configuration

Stage 4 – Testing

Stage 5 – Security Audit

Stage 6 – UAT

Stage 7 – Training

Stage 8 – NIC Deployment

Stage 9 – Go-Live

Stage 10 – Hypercare

Stage 11 – AMC/O&M

2.21. Testing and Quality Assurance

The implementation agency shall conduct:

- Unit Testing
- Integration Testing
- System Testing
- Security Testing
- Performance Testing
- User Acceptance Testing
- Regression Testing
- Production validation

All identified defects shall be rectified before final go-live.

2.22. Training and Capacity Building

The agency shall provide training to:

- CEO/Top Management
- Directors
- Joint Directors
- Section Heads
- Managers
- Finance staff
- District Managers
- IT Administrators
- Other authorized users

Training shall cover module usage, workflow processing, document uploading, approval, reporting and administration.

2.23. Documentation

The agency shall provide complete documentation, including:

- Software Requirement Specification
- System Design Document
- Database Design

- API/Integration Documentation
- User Manual
- Administrator Manual
- Installation/Deployment Manual
- Testing Reports
- Training Material
- Data Backup and Recovery Procedure
- Maintenance/Support Documentation

2.24. Maintenance and Technical Support

The selected agency shall provide post-implementation technical support and maintenance covering:

- Application support
- Bug fixing
- Database support
- Security updates
- Performance monitoring
- Backup/recovery support
- User support
- Minor enhancements within the agreed scope/SLA
- Integration support
- Troubleshooting
- Periodic system health checks

The duration and detailed SLA for maintenance/support may be specified separately in the tender/contract.

2.25. Deliverables

The major deliverables under the Scope of Work shall include:

1. Requirement Specification Document.
2. ERP System Architecture.
3. UI/UX Design.
4. Configured/Developed ERP Application.
5. Finance & Accounts Module.
6. Project Management Module.
7. Helpdesk Module.

8. Scheme-specific project workflows.
9. Dashboard and MIS.
10. Document Management System.
11. User and Role Management.
12. Integration APIs/services.
13. Database and centralized repository.
14. Testing and QA reports.
15. User manuals and technical documentation.
16. Training and capacity-building.
17. Production deployment.
18. Go-live support.
19. Maintenance and technical support.

2.26. Acceptance Criteria

The ERP shall be considered ready for acceptance upon:

- Successful completion of all agreed modules and workflows.
- Successful completion of testing.
- Successful User Acceptance Testing.
- Successful implementation of role-based access.
- Successful validation of financial calculations and controls.
- Successful document and workflow processing.
- Successful generation/export of reports.
- Successful integration with approved external systems.
- Successful security and performance validation.
- Completion of user training and documentation.
- Successful deployment in the designated production environment.

3. MINIMUM ELIGIBILITY CRITERIA

3.1. TECHNICAL CRITERIA

To participate in this EOI, the bidding agency must meet the following baseline conditions:

1. Bidder must be Company/LLP/partnership firm/Proprietorship firm registered under applicable law and operational for at least 5 years as on the EOI submission date. Certificate of Incorporation/Registration, MOA/AOA/LLP/Partnership Deed shall be submitted.

2. The firm must have successfully implemented at least 2 ERP/MIS/e-Governance projects during the last 5 years. Work Orders/Agreements along with Completion/Go-Live Certificates shall be submitted.
3. The firm must have successfully implemented at least 2 ERP/MIS/e-Governance projects for Central/State Government, PSU, Government Agency, Board, Corporation or Autonomous Body. Work Orders/Agreements along with Completion/Go-Live Certificates shall be submitted.
4. At least one project must cover a combination of workflow automation, finance/accounts, document management, project management, MIS/reporting and role-based access. Work Order/Completion/Go-Live evidence shall be submitted.
5. The firm must have demonstrated experience in secure web-based/cloud-based enterprise applications supporting multiple users/departments. Client Certificate/Work Order/Completion evidence shall be submitted.
6. The firm must have experience in integrating external portals/APIs, SMS/e-mail gateways, GIS/maps or other third-party systems. Work Order/Completion/Client Certificate shall be submitted.
7. The firm must have demonstrated capability in application/database security, access control, backup/recovery and security testing. Valid certification, if applicable, along with relevant project credentials shall be submitted.
8. The firm must have access to qualified personnel for project management, architecture, development, database, QA/testing, cybersecurity and support. Undertaking and proposed manpower profile shall be submitted.
9. The firm must have a dedicated project/support cell in Chandigarh/Mohali or provide an undertaking to establish one within 150 days of award/commencement. Office proof/undertaking shall be submitted.
10. The firm must not be blacklisted or debarred by any Central/State Government, PSU, Government Agency or statutory authority as on the submission date. Self-Declaration shall be submitted.
11. The firm must have valid PAN and GST registration and comply with all applicable statutory requirements. PAN/GST Certificate shall be submitted.
12. The firm must not have any actual or potential conflict of interest affecting the assignment. Declaration shall be submitted.
13. The proposal must be signed by a duly authorized representative of the firm. Board Resolution/Authorization/POA shall be submitted.

3.2. FINANCIAL ELIGIBILITY CRITERIA

1. The average annual turnover must be at least Rs. 40 lakh during the three financial years out of last four financial years i.e 2025-2026, 2024-2025, 2023-2024 & 2022-2023. Audited Financial Statements and/or CA Certificate shall be submitted.

2. The bidder is in profit during the last three completed financial years out of last four financial years i.e 2025-2026, 2024-2025, 2023-2024 & 2022-2023.

3. The firm must not be under insolvency, liquidation or similar proceedings and must have adequate financial capacity for the assignment. Self-Declaration/CA Certificate, as applicable, shall be submitted.

4. STRUCTURE OF THE EOI PROPOSAL

Respondents shall submit their EOI proposal into the following distinct sections:

1. **Covering Letter:** Expressing formal interest, signed by an authorized signatory.
2. **Company Profile:** Background, core competencies, and technology stacks utilized (e.g., SAP, Oracle, Open-Source Java/.NET/Python stacks).
3. **Technical Approach:** A brief write-up outlining how the agency plans to capture requirements, develop, test, and transition the software.
4. **Credentials Document:** Proof meeting all eligibility parameters stated in Section 3.

5. INDICATIVE EVALUATION APPROACH

PEDA will evaluate the proposals based on the prospective developer's relevant experience in ERP development, proposed technical solution, API integration capability, GIS and dashboard features, cybersecurity, scalability, implementation methodology, team strength and demonstration of the proposed solution. The prospective developer shall also submit an **indicative financial quote** for development, implementation, API integration, Domain and hosting on NIC platform, testing and auditing support/AMC and other related services.

The financial quote shall be indicative and non-binding and shall not constitute a financial bid or guarantee award of work. The final procurement and financial evaluation methodology may be decided by PEDA in the subsequent RFP as per applicable rules and approvals.

6. SOURCE CODE & APPLICATION OWNERSHIP

- All **custom-developed source code** specifically developed for PEDA under the contract shall be provided to PEDA.
- PEDA shall have the right to access and maintain the source code as per contract.
- Agency shall provide:
    - Source code
    - Database scripts
    - Database schema
    - API documentation
    - Deployment scripts
    - Configuration documentation

- Build/deployment instructions
- Technical documentation

- No critical application component shall be deployed in a manner that prevents PEDA from obtaining the contracted deliverables.
- Third-party/open-source components shall be separately identified along with applicable licences.

7. KEY CONDITIONS

- This EOI is issued for market assessment, identification and/or shortlisting of technically suitable agencies and shall not by itself constitute a work order or commitment to award a contract.
- PEDA may accept, reject, modify or cancel the EOI process in accordance with applicable rules without assigning any reason.
- All costs for preparation and submission of the EOI shall be borne by the respondent.
- PEDA may seek clarifications, conduct presentations/demonstrations, visit the respondent's reference sites or contact its clients.
- Any commercial figures submitted at EOI stage shall be indicative and non-binding unless expressly stated otherwise.
- The successful implementation contract, if any, shall contain detailed SLA, security, ownership, support, payment, performance-security, exit and handover provisions.
- All ERP data, documents, transactions, records, reports and other information generated, uploaded, processed or maintained for PEDA shall remain under the ownership and control of PEDA, subject to the final contract.

8. PRIVACY & CONFIDENTIALITY

Agency shall:

- Maintain confidentiality
- Not disclose PEDA information
- Not use PEDA data for any unauthorized purpose
- Restrict access to authorized personnel
- Return/delete information as contractually required

Form-A

Format for Covering Letter (On Respondent's Letter Head)

Director,
Punjab Energy Development
Agency, Solar Passive Complex,
Plot No. 1-2, Sector 33-D,
Chandigarh-160034

Sir,

Subject: Design, Development, Implementation, and Maintenance of an Enterprise Resource Planning (ERP) System at PEDA

1. We, the undersigned, having read and examined the EOI documents in detail, hereby express our interest in providing the services as specified in the EOI.
2. We have read and understood all the provisions of the EOI and confirm that the same are acceptable to us. We further declare that any additional conditions, variations or deviations, if any, contained in our proposal shall not be given effect to.
3. We hereby declare that all the information and statements made in our proposal are true and correct. We understand and accept that any misrepresentation or misstatement contained herein may lead to our disqualification.
4. We understand and acknowledge that PEDA is not bound to accept any proposal received.
5. We have not indulged in any corrupt or fraudulent practices in submitting this EOI document.
6. The person signing this Covering Letter and the proposal is duly authorized to sign and submit the same on behalf of our firm/company/organization.
7. We shall bear all costs incurred in connection with the preparation and submission of this EOI and to bear any further project costs.
8. We shall clearly specify in our proposal the proposed **Project Implementation Timeline and Work Plan** for the ERP Project, including the scope of development, implementation, customization, deployment, training, support and other related services, as applicable.
9. We also understand that any decision taken by Chief Executive, PEDA shall be final and binding on all the professionals.

Further, I hereby certify that: We have read the provisions of all the clauses and confirm that notwithstanding anything elsewhere to the contrary, the stipulation of all clauses of EoI is acceptable to us and we have not taken any deviation from any clause of the EOI.

We further confirm that any deviation from any clause of EoI found anywhere in our bid, shall stand unconditionally withdrawn.

Thanking you,

Yours faithfully

(Signature& Seal)

Date: _____ Name:_____

Place: _____ Designation: _____