PUNJAB ENERGY DEVELOPMENT AGENCY (PEDA)
Solar Passive Complex, Plot No. 1 & 2, Sector 33-D, Chandigarh

ELIGIBILITY CRITERIA AND DETAILED TERMS & CONDITIONS

FOR ENGAGEMENT OF CONSULTANT (AGRICULTURE) ON CONTRACT BASIS

Punjab Energy Development Agency (PEDA), Chandigarh, intends to engage Consultant (Agriculture) on contract basis for the following post:

1. POSTS AND ELIGIBILITY CRITERIA

Sr. No.	Name of Post	No. of Posts	Essential Qualification	Essential Experience
1.	Consultant (Agriculture)	01	Bachelor's Degree in Agriculture from a recognized University/Institution.	The candidate should be a retired Group 'A' or Group 'B' officer of the Department of Agriculture & Farmers Welfare, Government of Punjab, or Punjab Agricultural University, Ludhiana, having a minimum of 5 years' experience in Group 'A' or Group 'B' service and an overall experience of at least 15 years in the field of agricultural extension, implementation of agricultural development programmes and/or other related fields.

2. AGE LIMIT

The candidate should be between 58 and 63 years of age as on the last date of submission of applications.

No candidate beyond the prescribed maximum age limit shall be considered, unless specifically approved by the Competent Authority.

3. PERIOD OF ENGAGEMENT

1. The engagement shall initially be for a period of **one year** from the date of joining.

2. The engagement may be extended further, subject to:
   - satisfactory performance;
   - requirement of PEDA;
   - availability of work; and
   - approval of the Competent Authority.
3. Extension of engagement shall not be claimed as a matter of right by the Consultant.

4. NATURE OF ENGAGEMENT

1. The engagement shall be purely on **contract basis**.
2. The engagement shall not confer any right or claim upon the Consultant for regular appointment, permanent employment or absorption in PEDA.
3. The Consultant shall not be considered as a regular employee of PEDA for any purpose.
4. The Consultant shall be required to perform the duties and responsibilities assigned by the Competent Authority from time to time.

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5. REMUNERATION

1. The selected Consultant shall be paid consolidated monthly remuneration of Rs.60,000/- (Rupees Sixty Thousand only).
2. The remuneration may be considered for negotiation/revision depending upon the qualifications and relevant experience of the candidate, subject to approval of the Competent Authority.
3. No other allowance or financial benefit shall be admissible except as specifically approved/provided under the terms of engagement.
4. The Consultant shall not be entitled to any benefit admissible to regular employees of PEDA, including pension, gratuity, provident fund, leave encashment, LTC or any other service benefit, except as specifically provided under the contract.

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6. DUTIES AND RESPONSIBILITIES

The selected Consultant shall perform such duties and responsibilities as may be assigned by the Competent Authority from time to time in the interest of PEDA.

The Consultant shall provide professional advice, technical assistance and support in matters relating to the respective field of engagement and shall undertake such assignments as may be entrusted by PEDA.

7. SELECTION PROCEDURE

1. The applications received shall be scrutinized with reference to the prescribed eligibility criteria.
2. PEDA may shortlist the candidates on the basis of their educational qualifications, relevant experience and overall suitability for the post. In case more than one eligible candidate is available for a particular post, preference shall be given to the candidate having greater relevant experience/seniority, subject to overall suitability for the post. The decision of PEDA in this regard shall be final.
3. The shortlisted candidates may be called for personal interaction/interview, as decided by the Competent Authority.
4. No candidate shall have any right to claim selection merely on the basis of fulfilling the eligibility criteria.
5. The decision of PEDA regarding eligibility, shortlisting and selection shall be final and binding.

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8. DOCUMENTS TO BE SUBMITTED

The applicant shall submit self-attested copies of the following documents along with the application:

1. Proof of date of birth.
2. Certificate/degree in support of educational qualification.

3. Retirement/relieving order or other proof of retirement.
4. Experience/service certificate clearly indicating designation, department and period of service.
5. Documents supporting relevant experience, wherever applicable.
6. Proof of identity.
7. Recent passport-size photograph.
8. Any other document considered relevant by the applicant or required by PEDA.

The original documents shall be produced for verification whenever required by PEDA.

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9. VERIFICATION OF DOCUMENTS

1. PEDA reserves the right to verify the credentials, educational qualifications, experience, age and other particulars furnished by the candidate at any stage.
2. If any information furnished by a candidate is found to be false, incorrect or misleading, the candidature/engagement shall be liable to be cancelled/terminated.
3. Appropriate action may also be taken in accordance with applicable rules/law.

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10. JOINING

1. The selected candidate shall be required to join PEDA within the period of 15 days after issuance of letter of engagement.
2. In case the selected candidate fails to join within the stipulated period, the offer of engagement may be treated as withdrawn/cancelled, unless an extension is specifically granted by the Competent Authority.
3. The selected candidate shall be required to submit an undertaking accepting the terms and conditions of contractual engagement before joining.

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11. TERMINATION OF ENGAGEMENT

1. The engagement shall be liable to be terminated by PEDA in accordance with the terms and conditions of the contract.
2. The engagement may also be terminated in case of unsatisfactory performance, misconduct, breach of terms and conditions, submission of false information/documents or any other reason considered appropriate by the Competent Authority.
3. The Consultant may resign from the engagement by giving notice as prescribed in the contract/offer of engagement.

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12. CONFIDENTIALITY

The Consultant shall maintain strict confidentiality regarding all official records, documents, information, data and matters coming to his/her knowledge during the course of engagement. No official information or document shall be disclosed to any unauthorized person or third party without prior approval of the Competent Authority.

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13. CONFLICT OF INTEREST

The Consultant shall ensure that there is no conflict of interest in the discharge of his/her duties. The Consultant shall not undertake any activity or assignment which may adversely affect or conflict with the interests of PEDA during the period of engagement without prior approval of the Competent Authority.

14. GENERAL CONDITIONS

1. The engagement shall be subject to the requirement of PEDA and approval of the Competent Authority.
2. Mere fulfillment of the eligibility criteria shall not confer any right on a candidate for engagement.
3. PEDA reserves the right to increase/decrease the number of posts or not to fill any or all of the advertised posts.
4. PEDA reserves the right to modify, defer or cancel the recruitment/engagement process at any stage without assigning any reason.
5. Applications received after the prescribed last date and time or found incomplete shall not be entertained.
6. PEDA shall not be responsible for any postal delay or loss of documents in transit.
7. No TA/DA shall be admissible for attending the interview/personal interaction.
8. Candidates shall ensure that all information furnished in the application is complete and correct.
9. In case of any dispute, the decision of the Competent Authority, PEDA, shall be final, subject to applicable law.
10. Any matter not specifically covered herein shall be governed by the decision of the Competent Authority, PEDA.

15. MODE OF APPLICATION

Interested and eligible candidates shall submit their applications in the prescribed format along with self-attested copies of the requisite documents.

The application may be submitted only by post at :

Senior Manager (Admin),
Solar Passive Complex, Plot No. 1-2,
Sector 33-D, Chandigarh.